

Job Title	Chief Fire Officer
Job Summary	As outlined in 'The Plan', the jobholder performs a specific individual leadership role as part of an accountable, empowered and sustainable management structure, the 'Strategic Enabling Team', with personal accountability for enabling delivery of key priorities set out in 'The Plan'.
Gold Command Responsibilities	As one of 3 Brigade Managers, the CFO discharges responsibility for emergency incident command at 'Gold' level on a 'continuous duty' basis as either No. 1, No. 2 or No. 3.
Strategic Enabling Team Responsibilities	<p>Whilst reporting to their direct line manager, each member of the Strategic Enabling Team is empowered and accountable for performance in their individual areas of expertise and functional leadership, this is in addition to the following shared strategic responsibilities:</p> <ul style="list-style-type: none"> ◆ Contributes to delivering key priorities set out in 'The Plan' through a focused and collaborative approach to planning and delivering activities in Level 2 Service Delivery Plans and Supporting Strategies. ◆ Adds value to strategic decision making through meaningful and constructive evidence-based contributions. ◆ Enables and sustains responsive, supportive and effective working relationships with all members of the Strategic Enabling Team and personally demonstrates the core values.
Reports to:	West Midlands Fire & Rescue Authority
Direct reports:	<ul style="list-style-type: none"> ◆ DCFO (Service Support) ◆ ACFO (Service Delivery) ◆ Strategic Enabler of POST ◆ Strategic Enabler of Communications
Managerial / Service Responsibilities	<p>As the executive, operational and administrative head of West Midlands Fire Service to be accountable to the West Midlands Fire and Rescue Authority for the efficient, effective, equitable and economic discharge of its legal duties, responsibilities and expectations.</p> <p>(a) To advise the Fire Authority on the discharge of its statutory responsibilities in the provision of an efficient and effective Fire Service.</p> <p>(b) To provide strategic direction and leadership to the</p>

organisation in pursuit of being a modern, flexible and influential Fire Service.

- (c) To ensure that modernisation of the Service is maintained in accordance with best practice.
- (d) To oversee the preparation, implementation, monitoring and review of the Fire Authority's strategic management and corporate planning processes.
- (e) To ensure the Service provides a flexible and integrated strategy for service delivery and to be responsible for the effectiveness of the Brigade's operational preparedness and its performance.
- (f) To ensure that the Service provides an equitable level of provision to all members of the community and that the organisation operates within a culture which embraces fairness and equality.
- (g) To ensure that the Service operates within a safety culture to fully meet health and safety expectations and requirements.
- (h) To ensure the efficient use of resources and to achieve continuous improvement in service provision through best value.
- (i) To ensure, in association with the Treasurer and Clerk, that the financial and formal administrative affairs of the Authority are properly carried out within the terms of the Authority's Financial Regulations and Standing Orders and any appropriate legislation.
- (j) To oversee, in association with the Clerk, the proper preparation, submission and implementation of reports submitted for member consideration.
- (k) To represent the Authority at ceremonial and civic events as may be required from time to time.
- (l) To liaise with various local and national government organisations on Fire Service related issues, including DCLG, Fire Service Inspectorate, Local Government Association.
- (m) To liaise and collaborate, as appropriate, with other organisations, including the metropolitan districts, other emergency services and other Brigades and to represent and promote the work of the Authority.
- (n) To chair the Strategic Enabling Team of West Midlands

Fire Service.

- (o) To attend and take command of operational incidents as appropriate to the post.
- (p) To undertake such other duties commensurate with the grade of the post as may be required.

Generic managerial responsibilities

(M1) Responsible and accountable for budgets and spending of sections for which they are responsible.

(M2) Proactively manages the performance and development of sections and individuals for which they are responsible including succession planning.

(M3) Proactively manages the attendance of those individuals for which they are responsible.

(M4) Enables the sections for which they are responsible to develop and sustain responsive, supportive and effective working relationships with other sections across WMFS.

(M5) Enables the sections for which they are responsible to uphold and actively promote the equality and diversity policies of WMFS

(M6) Enables the sections for which they are responsible for to work within the Safety, Health and Environmental policies of WMFS.

(M7) Responsible and accountable for the Business Continuity Planning and appropriate implementation of plans in sections for which they are responsible.

Is this a politically restricted post under the Local Government and Housing Act 1989?

Yes