

## Classes of Information

Class	Sub-Heading	Format of Information	Availability & Cost
Who we are and what we do	Organisational Structure	Internal documents	Free on request from Data Manager
	Departmental Structure	Internal documents	Free on request from Data Manager
	Your Fire Service	Website	<a href="http://www.wmfs.net/Your_Fire_Service/">http://www.wmfs.net/Your_Fire_Service/</a>
	Station locations & contact information	Addresses of Fire Stations	<a href="http://www.wmfs.net/Your_Fire_Service/Command_Areas/">http://www.wmfs.net/Your_Fire_Service/Command_Areas/</a>
	Data Manager contact information	Website	<a href="http://www.wmfs.net/Contact_Us/Freedom_of_Information/">http://www.wmfs.net/Contact_Us/Freedom_of_Information/</a>
	Public Relations contact information	Website	<a href="http://www.wmfs.net/Contact_Us/">http://www.wmfs.net/Contact_Us/</a>
	Fire Safety contact information	Website	<a href="http://www.wmfs.net/Business+Fire+Safety/Legislative_Fire_Safety/">http://www.wmfs.net/Business+Fire+Safety/Legislative_Fire_Safety/</a>
	Contact information for other departments		Free on request from Data Manager

	Recruitment/Vacancies	Jobs online	<a href="http://www.wmfs.net/Jobs_Online/">http://www.wmfs.net/Jobs_Online/</a>
What we spend and how we spend it	Annual Statement of accounts	Website	<a href="http://www.wmfs.net/Our_Performance/Statement_of_Accounts/">http://www.wmfs.net/Our_Performance/Statement_of_Accounts/</a>
	Governance Report	Website	<a href="http://www.wmfs.net/digitalAssets/102/102249_Governance_Report_September_2008.pdf">http://www.wmfs.net/digitalAssets/102/102249_Governance_Report_September_2008.pdf</a>
	Procurement Procedures		<a href="http://www.wmfs.net/Your_Fire_Service/Procurement/">http://www.wmfs.net/Your_Fire_Service/Procurement/</a>
	Procurement Procedures	Internal documents	Free on request from Data Manager
	List of contracts an value	Internal documents	Free on request from Data Manager
	Financial Regulations	Website	<a href="http://94.236.33.181/cmwebpublic/PublicDocuments.aspx">http://94.236.33.181/cmwebpublic/PublicDocuments.aspx</a>
	Annual Audit and Inspection	Website	<a href="http://94.236.33.181/cmwebpublic/PublicDocuments.aspx">http://94.236.33.181/cmwebpublic/PublicDocuments.aspx</a>
		Printed copy	£5.00 - available on request

	Staff pay and grading	Internal documents	Free on request from Data Manager
	Additional responsibility allowances	Internal documents	Free on request from Data Manager
	Authority Members Allowances Scheme	Website	<a href="http://82.109.175.27/CMISWebpublic/PublicDocuments.aspx">http://82.109.175.27/CMISWebpublic/PublicDocuments.aspx</a>
	West Midlands Fire and Rescue Authority Finances 2010/2011	Website	<a href="http://www.wmfs.net/Our_Performance/Statement_of_Accounts/Finances_2010_2011/">http://www.wmfs.net/Our_Performance/Statement_of_Accounts/Finances_2010_2011/</a>
What our priorities are and how we are doing	3 Year Corporate strategy	Website	<a href="http://www.wmfs.net/Our_Performance/Corporate_Strategy/">http://www.wmfs.net/Our_Performance/Corporate_Strategy/</a>
		Printed copy	£5.00 - available on request
	Our Performance	Website	<a href="http://www.wmfs.net/Our_Performance/">http://www.wmfs.net/Our_Performance/</a>

	Annual report (inc. performance indicators)	Website	<a href="http://www.wmfs.net/Our_Performance/Annual_Report/">http://www.wmfs.net/Our_Performance/Annual_Report/</a>
		Printed copy	£5.00 - available on request
	Equality impact assessment	Website	<a href="http://www.wmfs.net/Your_Fire_Service/Equality_and_Diversity/Equality_Impact_Assessments/">http://www.wmfs.net/Your_Fire_Service/Equality and Diversity/Equality Impact Assessments/</a>
	Environment strategy & Equality Schemes	Website	<a href="http://www.wmfs.net/Our_Performance/Environmental_Strategy/">http://www.wmfs.net/Our_Performance/Environmental Strategy/</a>
	Equality & Diversity Strategy 2008-2018	Website	<a href="http://www.wmfs.net/digitalAssets/102/102334_FS007_equalitydiversitystrategy.pdf">http://www.wmfs.net/digitalAssets/102/102334_FS007_equalitydiversitystrategy.pdf</a>
		Printed copy	£5.00 - available on request
	Gender Equality Scheme	Website	<a href="http://www.wmfs.net/Our_Performance/Gender_Equality_Scheme/">http://www.wmfs.net/Our_Performance/Gender_Equality_Scheme/</a>
	Disability Equality Scheme	Website	<a href="http://www.wmfs.net/Our_Performance/Disability_Equality_Scheme/">http://www.wmfs.net/Our_Performance/Disability_Equality_Scheme /</a>
	Race Equality Scheme	Website	<a href="http://www.wmfs.net/Our_Performance/Race_Equality_Scheme/">http://www.wmfs.net/Our_Performance/Race_Equality_Scheme/</a>
	Prevention Based Activity Initiatives	Website	<a href="http://www.wmfs.net/Your_Fire_Service/Command_Areas/Birmingham_North/">http://www.wmfs.net/Your_Fire_Service/Command_Areas/Birmingham_North/</a>

			<a href="http://www.wmfs.net/Your_Fire_Service/Command_Areas/Birmingham_South/">http://www.wmfs.net/Your Fire Service/Command Areas/Birmingham South/</a>
			<a href="http://www.wmfs.net/Your_Fire_Service/Command_Areas/Coventry/">http://www.wmfs.net/Your Fire Service/Command Areas/Coventry/</a>
			<a href="http://www.wmfs.net/Your_Fire_Service/Command_Areas/Dudley/">http://www.wmfs.net/Your Fire Service/Command Areas/Dudley/</a>
			<a href="http://www.wmfs.net/Your_Fire_Service/Command_Areas/Sandwell/">http://www.wmfs.net/Your Fire Service/Command Areas/Sandwell/</a>
			<a href="http://www.wmfs.net/Your_Fire_Service/Command_Areas/Solihull/">http://www.wmfs.net/Your Fire Service/Command Areas/Solihull/</a>
			<a href="http://www.wmfs.net/Your_Fire_Service/Command_Areas/Walsall/">http://www.wmfs.net/Your Fire Service/Command Areas/Walsall/</a>
			<a href="http://www.wmfs.net/Your_Fire_Service/Command_Areas/Wolverhampton/">http://www.wmfs.net/Your Fire Service/Command Areas/Wolverhampton/</a>
How we make decisions	Service Plan Public Consultation Annual Service Plan	Website	<a href="http://www.wmfs.net/Our_Performance/Annual_Service_Plan/">http://www.wmfs.net/Our Performance/Annual Service Plan/</a>
		Printed copy	£5.00 - available on request
	Consultation with Business Community	Website	<a href="http://www.wmfs.net/Media/Press+Releases/Press+Release/?contentId=101237">http://www.wmfs.net/Media/Press+Releases/Press+Release/?contentId=101237</a>
	Public meetings on Fire Service proposals	Website	<a href="http://www.wmfs.net/Media/Press+Releases/Press+Release/?contentId=101226">http://www.wmfs.net/Media/Press+Releases/Press+Release/?contentId=101226</a>

	Public consultation		<a href="http://82.109.175.27/CMISWebPublic/Binary.ashx?Document=1836">http://82.109.175.27/CMISWebPublic/Binary.ashx?Document=1836</a>
	Minutes and Agendas	Website	<a href="http://82.109.175.27/CMISWebpublic/Default.aspx">http://82.109.175.27/CMISWebpublic/Default.aspx</a>
Our policies and procedures	Data Protection Act 1998 & Information Disclosure	Internal documents	Free on request from Data Manager
	Freedom of Information Act 2000	Internal documents	Free on request from Data Manager
	Personal Information policy	Internal documents	Free on request from Data Manager
	Environmental Information Regulations 2004	Internal documents	Free on request from Data Manager
	Customer Care Policy	Internal documents	Free on request from Data Manager
	Partnership working	Internal documents	Free on request from Data Manager
	Recruitment	Internal documents	Free on request from Data Manager

	procedure		
	Equality and Diversity policy	Internal documents	Free on request from Data Manager
	Employment of people with disabilities	Internal documents	Free on request from Data Manager
	Health and Safety policy	Internal documents	Free on request from Data Manager
	Special Services with charges	Internal documents	Free on request from Data Manager
	Other internal policies and procedures	Internal documents	Free on request from Data Manager
Lists and Registers	Contracts List	Internal documents	Free on request from Data Manager
	Fire Safety notices served	Internal documents	Free on request from Data Manager
	Hospitality List	Internal documents	Free on request from Data Manager
The	Fire Fighting and	Website	<a href="http://www.wmfs.net/Your_Fire_Service/Emergency_Respon">http://www.wmfs.net/Your Fire Service/Emergency Respon</a>

services we offer	Rescue		<a href="http://www.wmfs.net/Your_Fire_Service/Emergency_Response/Firefighting+and+Rescue/">se/Firefighting+and+Rescue/</a>
	Fire Research and Investigation	Website	<a href="http://www.wmfs.net/Your_Fire_Service/Emergency_Response/Fire_Research_and_Investigation/">http://www.wmfs.net/Your_Fire_Service/Emergency_Response/Fire_Research_and_Investigation/</a>
	Fire Safety Education for schools	Website	<a href="http://www.wmfs.net/Stay+Safe/">http://www.wmfs.net/Stay+Safe/</a>
	International Search and Rescue	Website	<a href="http://www.wmfs.net/Your_Fire_Service/Emergency_Response/UK-ISAR+-+International+Search+and+Rescue+Team/">http://www.wmfs.net/Your_Fire_Service/Emergency_Response/UK-ISAR+-+International+Search+and+Rescue+Team/</a>
	Business fire safety	Website	<a href="http://www.wmfs.net/Business+Fire+Safety/">http://www.wmfs.net/Business+Fire+Safety/</a>
	Commercial and Industrial Training	Website	<a href="http://www.wmfs.net/Business+Training+Courses/">http://www.wmfs.net/Business+Training+Courses/</a>
	Safeside interactive education centre	Website	<a href="http://www.wmfs.net/Safeside/Visiting_Safeside/">http://www.wmfs.net/Safeside/Visiting_Safeside/</a>
	Licensing for explosives and petrol	Website	<a href="http://www.wmfs.net/Business+Fire+Safety/Licensing+and+Payments/">http://www.wmfs.net/Business+Fire+Safety/Licensing+and+Payments/</a>
	General home fire	Website	<a href="http://www.wmfs.net/Stay+Safe/">http://www.wmfs.net/Stay+Safe/</a>

	safety information		
	Free Home Fire Safety Checks (HFSC)	Website	<a href="http://www.wmfs.net/Stay+Safe/Free_Home_Fire_Safety_Check/">http://www.wmfs.net/Stay+Safe/Free_Home_Fire_Safety_Check/</a>
	Fire Damage Report	Internal documents	£38.00 available from the Information Disclosure Officer
	Media	Incidents of Interest	<a href="http://www.wmfs.net/Media/Incidents/">http://www.wmfs.net/Media/Incidents/</a>
	Marketing	Leaflets	Individual leaflets free on request

Any information that is not published under this scheme can be requested under the Freedom of Information Act 2000 by writing to

The Data Manager,  
99 Vauxhall Road,  
Birmingham,  
B7 4HW

Or emailing [datamanager@wmfs.net](mailto:datamanager@wmfs.net)

Hard copies of report documents will be charged at £5.00 each.

All of the information contained in the web pages can be made available in a hard copy format and these will be provided free of charge for the first 50 sheets.

The West Midlands Fire Service will also make information available in other formats including braille, audio and large print should these be required.